



Regular Session | April 20th, 2026, 7:30 PM

Minutes

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The Board of Aldermen of the City of Bel-Nor met in regular session on April 20th, 2026, at 7:30 p.m. at City Hall, 8416 Natural Bridge Road, Bel-Nor, Missouri.

ROLL CALL

	Absent	Present
Alderman Ryan Brockschmitt	☐	☒
Alderman Mike Capstick	☐	☒
Alderman Evelyn Days	☐	☒
Alderman Terri Durand	☐	☒
Mayor Anna Vogel	☐	☒

Also Present were Rachel St. Pierre, City Administrator and Stephanie Karr, City Attorney

APPROVAL OF MINUTES

The March regular session Board of Alderperson meeting minutes were presented for review.

Motion: Approve the March regular session meeting minutes.

Moved by: Alderman Days

Seconded by: Alderman Durand

Motion: Passed

PRESENTATIONS AND REPORTS

Public Safety Report

The public safety report was presented. It was noted that there were no major incidents to report for March.

Reported activity included:

- Sick cases
- Civil dispute
- Suspicious activity

Residents were reminded to:

- Report suspicious activity.
- Follow the posted 20 mph speed limit.
- Avoid leaving valuables in vehicles.
- Keep exterior lights on, as required by ordinance.
- Be aware of tax and IRS-related scams.

Financial Report

The financial report was presented.

Reported balances included:

- General Fund: approximately \$961,000
- Capital Improvement Fund: approximately \$69,000
- Public Safety Fund: approximately \$2,177
- Sewer Lateral Fund: approximately \$21,000
- Court Fines: approximately \$26,000
- Municipal Court: approximately \$5,000

It was noted that Murphy Company was paid approximately \$2,470 for radiator leak repairs. No additional reports were provided for ARPA, Sewer Lateral, Debt Service, Public Safety, or Court funds.

SWEARING IN OF ELECTED OFFICIALS

The following elected officials were sworn in:

- Evelyn Days, Alderperson
- Terri Durand, Alderperson
- Anna Vogel, Mayor

ALDERPERSON REPORTS

Alderperson Capstick

Alderperson Capstick reported recent code enforcement activity, including violations related to grass, dead trees, and right-of-way requirements.

Alderperson Brockschmitt

Alderperson Brockschmitt reported on Tree Board activities, including:

- Arbor Day activities

- Tree planting demonstration at Bel-Nor Elementary
- Two new shade trees planted
- Tree tags provided for educational purposes
- A service day with volunteers planting 12 trees
- Mulching of approximately 40 new saplings
- Clearing of walnuts from sidewalks
- Planned native hydrangea planting along Natural Bridge

Alderson Durand

Alderson Durand discussed observations from campaigning, including concerns about front steps, visible address numbers, and possible opportunities for group pricing or volunteer support. She also discussed continuing work related to Pride in the City signs and ongoing attention to Hanley Road conditions.

Alderson Days

Alderson Days discussed recent activity at Delmar School and Normandy School District updates. She also raised concerns about litter in the neighborhood and requested ideas for addressing trash and maintaining neighborhood appearance.

Discussion followed regarding trash collection and possible follow-up with the trash provider's representative.

OLD BUSINESS

A RESOLUTION AWARDING THE CITY HALL FLOORING REPLACEMENT PROJECT AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE PROPOSAL WITH FLOORING SYSTEMS INC.

Mayor Vogel presented a resolution to award the carpet replacement to FSI Flooring.

The Board discussed the proposed City Hall flooring replacement project.

Discussion included:

- Solicitation of vendors
- One bid received
- The flooring credit related to existing carpet
- Replacement with LVT flooring
- Project cost and credit amount

Motion: Approve Resolution to execute proposal for flooring replacement with FSI.

Moved by: Alderson Days

Seconded by: Alderson Durand

Voice Vote	Yay	Nay
Alderson Ryan Brockschmitt	☒	☐

Alderman Mike Capstick	☒	☐
Alderman Evelyn Days	☒	☐
Alderman Terri Durand	☒	☐

Result: The motion CARRIED

Resolution No R26-001

A RESOLUTION OF THE BOARD OF ALDERMAN OF THE CITY OF BEL-NOR, MISSOURI THE ADDITION OF RACHEL ST. PIERRE TO ENDORSE AND SIGN CHECKS, DRAFTS AND ORDERS FOR THE PAYMENT OF MONEY WITH THE CITY OF BEL-NOR ACCOUNTS AT SIMMONS FIRST NATIONAL BANK.

Mayor Vogel presented a resolution to authorize City Administrator, Rachel St.Pierre as an authorized check signer with Simmons Bank. The Board considered a resolution adding Rachel St. Pierre as an authorized signer for checks, drafts, and orders for payment of money for City of Bel-Nor accounts at Simmons First National Bank.

Motion: Approve Resolution to add Rachel St.Pierre to endorse and sign check with Simmons Bank.

Moved by: Alderman Days

Seconded by: Alderman Durand

Voice Vote:	Yay	Nay
Alderman Ryan Brockschmitt	☒	☐
Alderman Mike Capstick	☐	☒
Alderman Evelyn Days	☒	☐
Alderman Terri Durand	☒	☐

Result: The motion CARRIED

Resolution No R26-003

A RESOLUTION AUTHORIZING THE REPAYMENT OF INTERFUND BALANCES AND IMPLEMENTATION OF A REPAYMENT PLAN

Mayor Vogel presented a resolution for a debt repayment plan. The Board discussed repayment of interfund balances.

Reported balances owed included:

- Sewer Lateral Fund: \$135,209
- Capital Improvement Fund: \$145,148
- Public Safety Fund: \$131,512

- Debt Service Fund: \$94,353

Total owed: \$506,222

The Board discussed three repayment options:

- Immediate full repayment.
- Immediate repayment of \$350,000, with the remaining balance paid over two to three years.
- Immediate repayment of \$250,000, with the remaining balance paid over four years.

Motion: Approve Resolution to repay due to funds with Option 2, with immediate repayment of \$350,000 and the remaining balance to be repaid over two to three years.

Moved by: Alderman Brockschmitt

Seconded by: Alderman Capstick

Voice Vote:	Yay	Nay
Alderman Ryan Brockschmitt	☒	☐
Alderman Mike Capstick	☒	☐
Alderman Evelyn Days	☒	☐
Alderman Terri Durand	☒	☐

Result: The motion CARRIED

Resolution No R26-002

AN ORDINANCE AMENDING THE FY2026 BUDGET TO INCREASE APPROPRIATIONS FOR TREE SERVICES.

Mayor Vogel presented an ordinance for amending the budget. The Board conducted the second reading of an ordinance amending the FY2026 budget to increase appropriations for tree services.

It was noted that the original budget amount was \$20,000 and the tree trimming and removal costs totaled approximately \$22,500.

Public comment was received thanking the City for maintaining trees.

Motion: Approve Ordinance to increase the budget line item for tree services.

Moved by: Alderman Capstick

Seconded by: Alderman Bockschmitt

Roll- Call Vote:	Yay	Nay
Alderman Ryan Brockschmitt	☒	☐

Alderman Mike Capstick	☒	☐
Alderman Evelyn Days	☒	☐
Alderman Terri Durand	☒	☐

Result: The motion CARRIED

Ordinance No O26-002

NEW BUSINESS

AN ORDINANCE APPROVING THE TRANSFER OF BEL-NOR MUNICIPAL COURT OPERATIONS AND CONSOLIDATING SUCH COURT OPERATIONS WITH THE JENNINGS MUNICIPAL COURT SO THAT THE CITY CAN RETAIN ITS MUNICIPAL JUDGE AND AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE CITY OF JENNINGS PERTAINING TO SAME

The Board conducted a first reading of an ordinance approving the transfer and consolidation of Bel-Nor Municipal Court operations with Jennings Municipal Court while retaining the City's municipal judge.

No action was taken.

Discussion included:

- Retaining the City's current judge
- Possible court docket timing
- Types of cases handled by municipal court
- Safety and location concerns
- Other court consolidation options, including St. Louis County, St. Ann, and other nearby municipalities
- Current pause in court operations due to staffing limitations
- Need for a future work session

Motion: Table the Ordinance for further discussion.

Moved by: Alderman Days

Seconded by: Alderman Brockschmitt

Roll- Call Vote:	Yay	Nay
Alderman Ryan Brockschmitt	☒	☐
Alderman Mike Capstick	☒	☐
Alderman Evelyn Days	☒	☐
Alderman Terri Durand	☒	☐

Result: The motion CARRIED

Ordinance No O26-003

A RESOLUTION ACCEPTING THE FISCAL YEAR 2023 AUDIT FOR THE CITY OF BEL-NOR, MISSOURI
A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF BEL-NOR, MISSOURI.

The Board discussed a resolution accepting the FY2023 audit.

No action was taken.

Discussion included:

- The draft audit
- The need for a future work session with the auditor
- Delay in audit completion
- Possible future auditor options
- Whether contract terms should include deadlines or penalties for late delivery

Motion: Table the Resolution for further discussion.

Moved by: Alderman Days

Seconded by: Alderman Durand

Voice Vote:	Yay	Nay
Alderman Ryan Brockschmitt	☒	☐
Alderman Mike Capstick	☒	☐
Alderman Evelyn Days	☒	☐
Alderman Terri Durand	☒	☐

Result: The motion CARRIED

Resolution No R26-005

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET FOR THE CITY OF BEL-NOR,
MISSOURI, BY ADJUSTING THE APPROPRIATION FOR SALARIES AND WAGES – ADMINISTRATION
(ACCOUNT 41000)

Motion: Table the Ordinance as it was not needed at this time.

Moved by: Alderman Days

Seconded by: Alderman Durand

Voice Vote:	Yay	Nay
Alderman Ryan Brockschmitt	☒	☐
Alderman Mike Capstick	☒	☐
Alderman Evelyn Days	☒	☐

Alderman Terri Durand ☒ ☐

Result: The motion CARRIED

Ordinance No O26-005

NEW BUSINESS

A RESOLUTION APPOINTING THE CITY ATTORNEY FOR THE CITY OF BEL-NOR, MISSOURI

The Board considered a resolution appointing Stephanie Karr as City Attorney for the City of Bel-Nor.

Motion: Approve the resolution to appoint Stephanie Karr as City Attorney

Moved by: Alderman Capstick

Seconded by: Alderman Durand

Voice Vote:	Yay	Nay
Alderman Ryan Brockschmitt	☒	☐
Alderman Mike Capstick	☒	☐
Alderman Evelyn Days	☒	☐
Alderman Terri Durand	☒	☐

Result: The motion CARRIED

Resolution R26-004

PUBLIC COMMENT

Public comment and discussion included:

- Use and location of the former Bel-Nor police vehicle
- Whether the vehicle could be used by St. John officers or by code enforcement
- Police patrol visibility and current St. John Police operations
- Code inspector staffing and job posting
- Certification requirements and possible reimbursement
- Building inspections, plan review, and staffing coverage
- City Hall office hours and staff transitions
- Accounting functions and separation of duties
- Employee retirements and staffing changes
- Check signing procedures
- IT support and camera systems
- A nearby proposed apartment development and potential impacts
- Police services and patrol visibility
- Board roles, legislative responsibilities, and administrative operations
- Future planning, including one-year and five-year planning

- TDD revenue
- Community events, including the Bel-Nor Garden Tour

ADJOURNMENT

Motion: Adjourn Meeting

Moved by: Alderperson Capstick

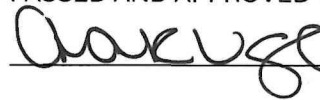
Seconded by: Alderperson Brockschmitt

Vote: Voice Vote

Result: Motion Carried

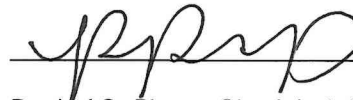
The meeting adjourned at 8:57 p.m.

PASSED AND APPROVED THIS 18th DAY OF May, 2026.



Anna Vogel, Mayor

ATTEST:



Rachel St. Pierre, City Administrator