

**MINUTES OF THE BOARD OF ALDERMEN
CITY OF BEL-NOR
April 21, 2025**

The Board of Aldermen of the City of Bel-Nor met in public session pursuant to law at 8416 Natural Bridge Road, Bel-Nor, Mo., 63121 at 7:30 p.m. April 21, 2025. The Board members present at roll call were Alderman Evelyn Days, Alderman Terri Durand, Alderman Jan Nelson, Alderman Charlee McBride and Mayor Anna Vogel. Stephanie Karr, City Attorney and Sanette White, City Clerk were also present.

APPROVAL OF MINUTES:

Following review by the Board, Mayor Vogel asked for any comments. Aldermen McBride and Nelson recommended amending items from closed session meeting on March 31, 2025. A motion to approve regular Board Meeting minutes for March 31, 2025 was made, Alderman Durand first and Alderman Days seconded. The minutes were approved by unanimous voice vote. The Mayor Vogel stated we would get closed session minutes amended for review at the next meeting.

TREASURER'S REPORT:

Mayor Vogel read the final balances of April 21, 2025 Treasurer's Report submitted by Lisa Kampmeiner, Treasurer. Mayor Vogel stated that we are beginning to get the Sewer Lateral debt down and that the city will start paying off additional debt. Mayor Vogel motioned to approve the Treasurer's Report, Alderman Nelson first and Alderman Days seconded. The Treasurer's Report was approved by unanimous voice vote.

REPORT OF THE SAFETY COMMITTEE:

Alderman Nelson read the March 2025 safety report from Officer Ford.

Alderman Nelson mentioned that 60 citations were issued, including traffic accidents, minor illness, abandoned vehicles, and a theft at a local business involving employees, who were the suspects have been identified and the case is ongoing.

Two abandoned vehicles were towed from private businesses, and a report on a dog running loose at the golf court, returned to owner.

A search warrant was issued at a residence in the City resulting in the arrest and seizure of illegal drugs and computer images, the case is pending.

Office Ford wanted to remind all that with the warmer weather, we need to be careful driving in the area with more people and children walking. Please be mindful of all traffic signs.

The City of St. John and the Police Department received the Missouri Blue Shield Designation from the Missouri Department of Public Safety. St John has implemented initiatives such as officer recruitment efforts, crime reduction efforts and partnerships with surrounding communities. St. John's Police Department will receive grant funding for training and equipment and there will be an annual review to ensure continued alignment with the program's goals.

Following discussion, the mayor thanked Alderman Nelson.

PRESENTATION: None.

ALDERMANIC REPORTS:

Alderman Days congratulated the new Aldermen, Brockschmitt and Capstick. She mentioned that the Normandy School Board has a new school board President, who is also a resident of Bel-Nor, Mrs. Cheryl Milton Roberts. Alderman Days encouraged all to focus on our commonalties and to remember the only way to move forward is together.

Alderman Durand stated that she and Mayor Vogel volunteered at the Arbor Day event at St. Vincent Park last Thursday with 8th graders from Normandy School District. They taught students how to plant trees, how to climb trees correctly and how to pull weeds.

Alderman Durant called Channel 4 News regarding the Hanley Road vacant properties; they seemed interested and stated that they would follow-up with her.

Alderman McBride stated that it was her last night, thanked everyone that she worked and served with as housing commissioner since 2017. Alderman McBride said together they made significant strides in improving our housing, in particular in overseeing the vacant and rental properties, she mentioned that they encouraged residents to vote on rental landlords registering their property every year in January, including having annual inspections. She stated that they tackled several challenges in soft solutions and also implemented the neighborhood preservations.

Alderman McBride has already notified homeowners, the management companies and their tenants of their expiration dates and their upcoming annual inspections up to May 2025. She also mentioned that she notified the vacant properties owners', including sending invoices and late fees.

Alderman McBride thanked everyone for this opportunity and shared vision.

Mayor Vogel thanked Alderman McBride for organizing and working with the rental properties and all her hard work.

Alderman Nelson, stated that it has been a privilege to serve on the Board since 2016 and work with former Mayor Bill Hook and retiring Alderman McBride.

Alderman Nelson stated that during her tenure they moved the City forward in several ways, with financial upgrades to more efficient office accounting practices and procedures, improvements in handling residential and vacant properties, limiting student rentals, implemented the IWorq system to streamline property information, sidewalk, street and parking lot upgrades, secured three Municipal Park Grants improving Horatio Park, the Gazebo Island, and Clearview Park with an addition of a playground, renovation of the restaurant, capital improvements to City Hall, including all new signage and the new message board at City Hall.

The Bel-Nor made the decision to transition from our own police department when it became unsustainable financially and staffing wise to St. John Police Department. Alderman Nelson thanked Stephanie Karr for her guidance and expertise and stated that she is hopeful that the new Board will work to maintain Bel-Nor as the well-maintained, beautiful city that we all know.

Mayor Vogel thanked Alderman Nelson for all her hard work on the grants, sidewalks, streets, behind the scenes continuously putting process in place.

Mayor Vogel gave out two certificates of appreciation to Alderman Nelson and Alderman McBride as a thank you for all the work.

Mayor Vogel's report, Christine's Coffee was supposed to have a grand opening on Saturday, due to rainy cold weather, the opening was postponed to May 17, 2025. The owner will have a bouncy house and activities in front of café, so please mark your calendar and come by.

Mayor Vogel mentioned that the Tree Board meeting is on Wednesday May 30, 2025 and the Arbor Day planting will be on Saturday, if interested please speak with Dan Riley.

Island beautification is looking for volunteers who like to dig in the mud - information will be posted in the Chimes on how to get involved.

Mayor Vogel moved to perform the oath of office. City clerk swore in Alderman Capstick and then sworn in Alderman Brockschmitt.

Aldermen Nelson and McBride left the board table and newly elected Aldermen Brockschmitt and Capstick joined the board table.

Roll call taken for Alderman Brockschmitt, Alderman Capstick, Alderman Days and Alderman Durand.

NEW BUSINESS: 2 Items

Mayor read the second item on agenda for new business, a resolution of the board of alderman of the city of Bel-Nor authorizing the removal of Alderman Nelson and Alderman McBride as check signors and authorizing the additions of Alderman Ryan Brockschmitt and Mike Capstick to endorse and sign checks, drafts and orders of payment of money with the City of Bel-Nor accounts at Simmons First National Bank.

Mayor Vogel motioned for 1st reading of the resolution, Alderman Durand first and Alderman Days seconded. All in favor approved by unanimous voice vote

Mayor Vogel read the resolution 21-22.

Mayor Vogel asked the board if there were any questions, then asked the public.

Driver Henderson wanted to know what was the first bank mentioned. Mayor Vogel stated that the Resolution was only for Simmons Bank taking off the previous Alderman and adding the new ones.

Mayor Vogel motioned for a 2nd reading of the resolution. Alderman Durand first and Alderman Days seconded and was approved by unanimous voice vote.

Resolution:

The Mayor Vogel motioned for approval, Alderman Brockschmitt first and Alderman Durand seconded. City clerk took a roll call vote approved by unanimous voice vote. The roll call votes are as follows: Alderman Brockschmitt Aye, Alderman Capstick Aye, Alderman Days Aye, Alderman Durant Aye.

Resolution No. 21-22 has been approved.

Mayor Vogel stated that the next item on the agenda will have a 1st reading only tonight.

This has to do with IWorq system, a CRM management system that has an electronic management system.

IWorq offers an enhancement to help make mass mailing of rental properties, create reports based on status of inspections, etc. This enhancement will be a huge time saver and make the office more efficient. Mayor Vogel wants the residents to be familiar with this item and it will be put on the Agenda for next month.

Mayor Vogel motioned for a 1st reading, Alderman Durand first and Alderman Days seconded and was approved by unanimous voice vote.

Mayor Vogel read the Ordinance.

An ordinance authorizing a contract with IWorq and further authorizing Mayor Vogel to execute such contract on behalf of the City of Bel-Nor. Mayor Vogel opened for questions from the Board, and then asked questions from the public.

Resident: Who is IWorq and where are they incorporated? The Mayor stated the company is a software company based in Minnesota, and its national company that works with municipalities such as Bel-Nor.

Resident: Assumed the initial application has been paid for and wanted to know the cost of the enhancement. Mayor Vogel stated the cost of upgrade would be \$2,000 annually, which includes online permit forms, and the ability to accept credit cards.

Resident: Wanted to know if this program, like a CRM, is just for the City employees or would the residents be able to interact with database. Mayor answered that only City employees will be able to access and expedite all the procedures.

Resident: Regarding IWorq credit card payments: will the residents be charged a progressing fee or will the city be responsible? Mayor Vogel stated residents are responsible for their processing fees. Residents can always come into the office to pay with a check or cash to avoid credit card fees.

Mayor Vogel stated we will have this up for review and the contract will be on the website. If you have any questions, please reach out to anyone of us.

OPEN TO THE PUBLIC:

Resident: Driver Henderson, of Glen Echo Drive. Wanted to know how much did the city pay the church for the Town Hall Meeting. Mayor Vogel stated that the Church donated the space. Driver wanted to know if we could get a contract for holding meetings. Mayor Vogel said we would look into that option.

Resident: Erick Turner congratulated the newly appointed Aldermen.

Then thanked Mayor Vogel for the 1st reading allowing them to consider the contract before voting.

Erick Turner announced that Neighborhood Watch meeting is May 12, at 7:00 in the Court room and invited all.

Alderman Capstick spoke with Chief St. John about what they do regarding their Neighborhood watch and invited all to attend their next meeting.

Resident: Hope Capstick mentioned having the police in the meeting would be interesting and everyone would be able to speak.

Resident: Thanked Alderman McBride for the permits and mentioned that when she was out-of-town, former city clerk called St. John to inform them to perform security checks on her property.

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Mayor Vogel said you can call the St. John Police; you can call City Hall or you can come into the office and complete the form.

Resident: Stated St John has a website you can also enter your information. The police will come into your yards for security checks.

Resident: St. John has an app TIP 411

Resident: Wants a copy of the Treasurers Report

Mayor stated it was an oversight and will be included with the Agenda at the next Board Meeting.

Resident: Wanted to know the curfew at the Clearview Park. She stated that people are hanging out and charging phones, she also stated that all the signs have been removed.

Mayor Vogel stated that residents can call the non-emergency line to report such activity.

Following discussion Mayor Vogel made a motion to adjourn at 8:11 pm. Alderman Capstick first and Alderman Days seconded. Following unanimous voice vote the meeting adjourned.

Minutes prepared by Sanette J. White, City Clerk.

Meeting Minutes Approved by Board of Alderman on

RB	<u>RB</u>	MC	<u>MC</u>
ED	<u>ED</u>	TD	<u>TD</u>