CITY OF BEL-NOR
8416 NATURAL BRIDGE ROAD, 63121
AGENDA OF THE BOARD
DECEMBER 15, 2025 AT 7:30 P.M.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

ROLL CALL:

APPROVAL OF MINUTES:

- Regular Board Meeting: 11.17.25
- Working Session 12.08.25
- Closed Session 12.08.25

PRESENTATION AND APPROVAL OF TREASURER'S REPORT:

- Treasurer, Lisa Kampmeinert

REPORT OF SAFETY COMMITTEE:

- Officer Scott Ford

PRESENTATION: NONE

ALDERMANIC REPORTS:

- Ryan Brockschmitt, Mike Capstick, Evelyn Days, Terri Durand

OLD BUSINESS:

AN ORDINANCE AUTHORIZING A CONTRACT WITH RITE-A-WAY TREE SERVICE FOR AND FURTHER AUTHORIZING THE MAYOR TO EXECUTE SUCH CONTRACT ON BEHALF OF THE CITY.

NEW BUSINESS:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AND EXECUTE AN AGREEMENT TO HIRE A CITY ADMINISTRATOR

AN ORDINANCE AUTHORIZING A CONTRACT WITH PC TECH OF MISSOURI FOR A NEW LAPTOP FOR THE CITY ADMINISTRATOR FOR THE CITY OF BEL-NOR AND FURTHER AUTHORIZING THE MAYOR TO EXECUTE SUCH CONTRACT ON BEHALF OF THE CITY

OPEN TO THE PUBLIC:

ADJOURN: (CLOSED SESSION) IF REQUIRED

notice is hereby given in accordance with RSMo Chapter 610 that, subject to a motion duly made and adopted, the Board may hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the Board's representatives and its attorney; lease. purchase or sale of real estate; hiring, firing. disciplining or promoting employees; preparation for negotiations from employee groups; bidding specs, proprietary technology materials; and/or records and matters which are protected from disclosure by law. Any minutes, votes, settlement agreements, or public records relating to these matters shall be made public upon final disposition of the matter voted upon.

Posted 12/12/2025

BILL NO. _____ Ord No: _____

AN ORDINANCE AUTHORIZING A CONTRACT WITH RITE-A-WAY TREE SERVICE FOR AND FURTHER AUTHORIZING THE MAYOR TO EXECUTE SUCH CONTRACT ON BEHALF OF THE CITY.

WHEREAS, the City of Bel-Nor and the 24:1 Cooperative Tree Program has solicited and received bids for the removal and pruning of trees in dead and critical condition;

WHEREAS, Rite-A-Way Tree Service submitted what was judged to be a best value proposal,

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF BEL-NOR, IN THE STATE OF MISSOURI, AS FOLLOWS:

Section One.

The Board hereby approves an agreement with Rite-A-Way Tree Service, such agreement shall be the same in form and content as the Proposal, marked Exhibit A, attached hereto and incorporated herein by reference. Further, the Mayor is hereby authorized to execute such contract on behalf of the City of Bel-Nor.

Section Two.

The Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen.

PASSED BY THE BOARD OF ALDERMAN OF THE CITY OF BEL-NOR, MISSOURI, THIS _____ DAY OF _____, 2024

_____
Mayor

Attest:

_____
Sanette White, City Clerk

_____ **E Days**

_____ **T Durand**

_____ **M Capstick**

_____ **R Brockschmitt**

Bel-Nor Tree List
25-7 (reduced scope)

Contractor: _____

Signature: _____

Address	Street	Side	Site	Cross Street	Tree ID	Species	Diameter	Risk Rating	Condition	Access Complexities	Job Description	Estimate Type	Estimate Cost
3043	DELAVAN DR	Front	2	DELAVAN DR	5877	Fraxinus pennsylvanica (ash, green)	5	6	Poor	No	removal	Removal	$ 150.00
8208	GLEN ECHO DR	Side	1	RIDGEVIEW DR	6295	Quercus palustris (oak, pin)	16	6	Poor	No	confirmed oak wilt, removal	Removal	$ 850.00
8015	AUDRAIN DR	Side	2	ANDOVER DR	6025	Acer saccharinum (maple, silver)	18	6	Fair	No	Up to 4" deadwood removal	Removal	$ 650.00
3000	NORDIC DR	Front	5	NORDIC DR	6524	Quercus palustris (oak, pin)	22	6	Poor	No	removal	Removal	$ 1,200.00
8010	AUDRAIN DR	Back	na	na	city lot	Catalpa speciosa (catalpa)	24	7	Critical	no	critical condition, large deadwood	Removal	$ 900.00
8260	AUDRAIN DR	Front	3	AUDRAIN DR	6590	Pyrus calleryana (pear, Callery)	24	6	Fair	No	removal	Removal	$ 675.00
2914	DELAVAN DR	Front	1	DELAVAN DR	5888	Quercus palustris (oak, pin)	24	6	Poor	No	removal	Removal	$ 1,200.00
2836	MONITEAU DR	Front	1	MONITEAU DR	6097	Quercus palustris (oak, pin)	24	6	Poor	No	4-6" deadwood	Removal	$ 2,000.00
3049	DELAVAN DR	Front	1	DELAVAN DR	5875	Quercus palustris (oak, pin)	26	6	Poor	No	removal	Removal	$ 1,200.00
3043	ANDOVER DR	Front	1	ANDOVER DR	6002	(sweetgum, American)	28	6	Poor	No	removal	Removal	$ 1,400.00
3054	ANDOVER DR	Front	2	ANDOVER DR	6003	Quercus rubra (oak, northern red)	30	7	Poor	No	8-10" deadwood removal	Removal	$ 1,500.00
3054	ANDOVER DR	Front	1	ANDOVER DR	5996	red)	30	5	Fair	No	will be reinspected prior to	Removal	$ 1,500.00
3000	HATHERLY DR	Front	1	HATHERLY DR	6044	Acer saccharinum (maple, silver)	32	7	Poor	No	deadwood removal	Removal	$ 1,100.00
8072	AUDRAIN DR	Front	1	AUDRAIN DR	6146	Ulmus pumila (elm, Siberian)	33	6	Fair	No	removal	Removal	$ 1,100.00
3042	ANDOVER DR	Front	2	ANDOVER DR	5994	Quercus palustris (oak, pin)	34	6	Poor	No	removal	Removal	$ 1,600.00
3042	ANDOVER DR	Front	1	ANDOVER DR	6022	Quercus palustris (oak, pin)	38	8	Poor	No	removal	Removal	$ 2,400.00
2955	MONITEAU DR	Front	na	na	tree lawn	stump					grind stump, haul to grade	Stump Grind	$ 75.00
								Prunes		0			$ -
								Removals		16			$ 19,425.00
								Stump Grind		1			$ 75.00
								Total		17			$ 19,500.00

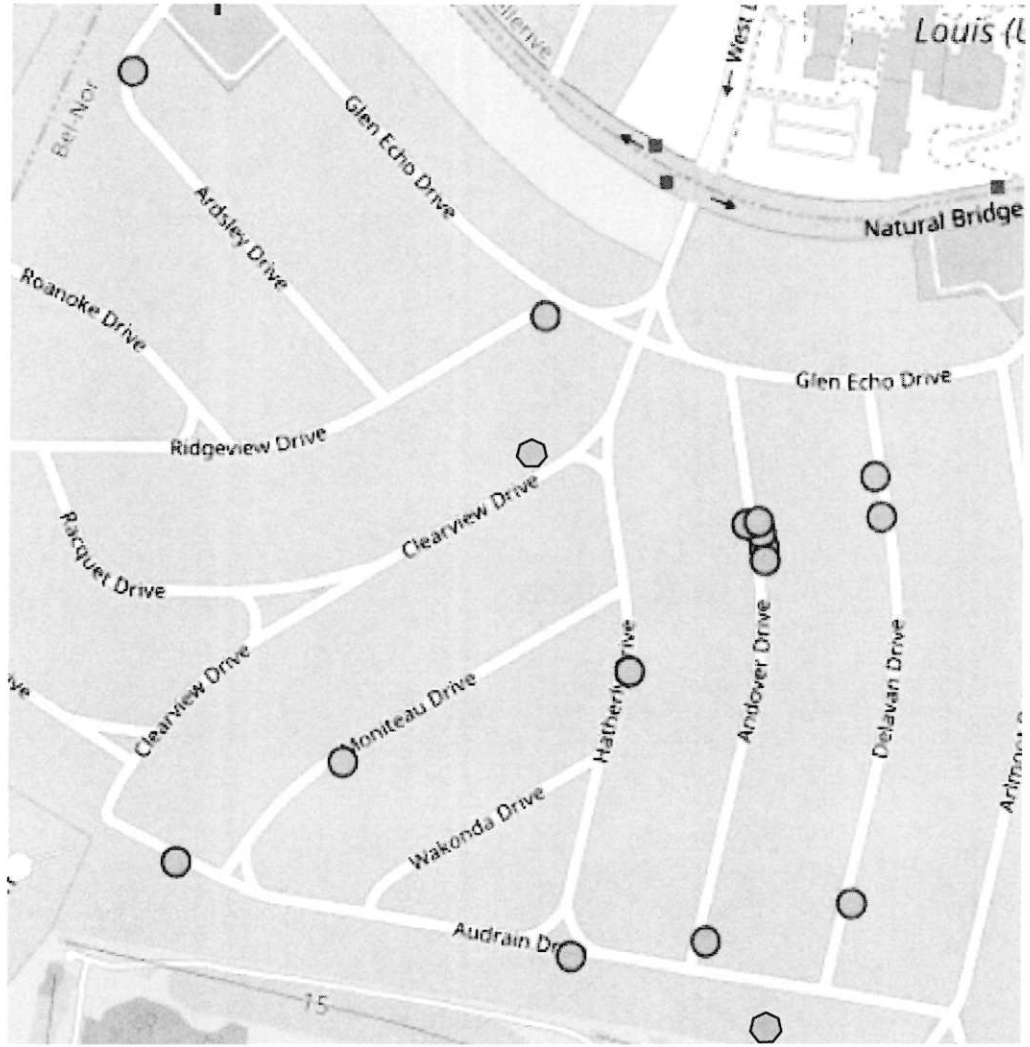
Bel-Nor Tree List
25-7 (reduced scope)

Contractor: _____

Signature: _____

Project Map

All sites may not be indicated on map



Bel-Nor Tree List
25-7 (reduced scope)

Contractor: _____

Signature: _____

Items being taken off scope of work

8415	ARDSLEY DR	Front	1	ARDSLEY DR	6455	Pyrus calleryana (pear, Callery)	9	6	Fair	No	removal	Removal	$ 300.00
8054	AUDRAIN DR	Front	1	AUDRAIN DR	6192	Pyrus calleryana (pear, Callery)	12	6	Fair	No	small deadwood removal	Removal	$ 450.00
2937	CLEARVIEW DR	Front	1	RACQUET DR	6514	Pyrus calleryana (pear, Callery)	12	5	Fair	No	removal	Removal	$ 400.00
2937	CLEARVIEW DR	Front	2	RACQUET DR	6523	Pyrus calleryana (pear, Callery)	12	4	Fair	No	removal	Removal	$ 400.00
3068	ARLMONT DR	Front	1	ARLMONT DR	5826	Acer rubrum (maple, red)	22	6	Fair	No	2in< deadwood or broken/hanging branches, remove cracked branch over road	Tree Clean	$ 400.00
3012	RIDGEVIEW DR	Front	1	RIDGEVIEW DR	6241	Liquidambar styraciflua (sweetgum, American)	28	7	Good	No	remove 2in hanger, deadwood	Tree Clean	$ 300.00
8228	GLEN ECHO DR	Front	4	GLEN ECHO DR	6314	Quercus palustris (oak, pin)	30	5	Good	No	deadwood 2in< deadwood or broken/hanging branches	Tree Clean	$ 400.00
2859	MONITEAU DR	Front	1	MONITEAU DR	6640	Liquidambar styraciflua (sweetgum, American)	32	5	Good	No	2in< deadwood or broken/hanging branches	Tree Clean	$ 450.00
3008	RIDGEVIEW DR	Front	2	RIDGEVIEW DR	6231	Liquidambar styraciflua (sweetgum, American)	32	5	Good	No	2in< deadwood or broken/hanging branches, remove branch over street growing into maple	Tree Clean	$ 300.00
													$ 3,400.00

BILL NO. _____ Ord No: _____

AN ORDINANCE AUTHORIZING A CONTRACT WITH PC TECH OF MISSOURI FOR A NEW LAPTOP FOR THE CITY ADMINISTRATOR FOR THE CITY OF BEL-NOR AND FURTHER AUTHORIZING THE MAYOR TO EXECUTE SUCH CONTRACT ON BEHALF OF THE CITY.

WHEREAS, the City of Bel-Nor is currently under an IT Management contract with PC Tech and received a bid for the purchase of a new laptop for the City Administrator position, and;

WHEREAS, PC Tech submitted what was judged to be a best value proposal, in the amount of $1,949.67, for the City's scope of work,

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF BEL-NOR, IN THE STATE OF MISSOURI, AS FOLLOWS:

Section One.

The Board hereby approves an agreement with PC Tech for a new laptop computer for the City Administrator position; such agreement shall be the same in form and content as the Proposal, marked Exhibit A, attached hereto and incorporated herein by reference. Further, the Mayor is hereby authorized to execute such contract on behalf of the City of Bel-Nor.

Section Two.

The Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen.

PASSED BY THE BOARD OF ALDERMAN OF THE CITY OF BEL-NOR, MISSOURI, THIS _____ DAY OF _____, 2024

_____
Mayor

Attest:

_____
Sanette White, City Clerk

_____ Ryan Brockschmitt

_____ Mike Capstick

_____ Evelyn Days

_____ Theresa Durand

Worry-Free Computing



636-464-2400
www.pctechrx.com
1800 Lonedell Road Arnold MO 63010

Computer Systems - Networking - Managed IT Support - Cybersecurity - MSSP - Proactive Monitoring - Data Backup/Recovery

December 5, 2025

Dear Anna,

Thank you for allowing PCTech this opportunity to present City of Belnor with a laptop proposal.

We're enthusiastic about working with your organization and are confident that, after reviewing our capabilities and resources, you'll allow us the opportunity to install and set up the proposed system.

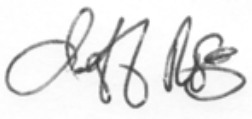
Therefore, we have carefully reviewed the requirements that you provided and believe that we can fully meet these expectations and exceed them.

We submit our proposal and recommendations that will meet your needs now as well as allow for future growth and flexibility.

Again, Anna, we truly appreciate your time and interest in our firm. Should you require any additional information, please do not hesitate to call.

We will do everything possible to merit your trust and confidence.

Sincerely,



Jeff Rose
President

636-464-2400
www.pctechrx.com
1800 Lonedell Road Arnold MO 63010

System Quote Details – Dell Pro 16 Plus Laptop Details

Intel® Core™ Ultra 5 236V, vPro® (40 TOPS NPU, 8 cores, up to 4.7 GHz)

Windows 11 Pro, Copilot+ PC

Integrated Intel® Arc™ graphics for Intel® Core™ Ultra 5 236V vPro® processor, 16 GB LPDDR5x memory

16 GB: LPDDR5x, 8533 MT/s (onboard)

512 GB, TLC, SSD

16", Non-Touch, FHD+, IPS, Anti-Glare, 300 nits, 45% NTSC, FHD IR Cam

Intel® Wi-Fi 7 BE201, 2x2, 802.11be, Bluetooth® 5.4 wireless card

English US backlit Copilot key keyboard with numeric keypad

3-cell, 55 Wh, ExpressCharge™ Capable, ExpressCharge™ Boost Capable

ProSupport Next Business Day Onsite Service after remote diagnosis with HW-SW Support, 36 Month(s)

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Investment Summary **City of Belnor**

Installation costs vary, depending on the activities required. The figures in the table below have been estimated, based upon information gathered during our discussions.

Activity	Total Cost
Dell Pro 16" laptop with three year Dell warranty	$ 1,304.44
Office 2021 (see below)	--
EDR / Antivirus - one year	$88.00
Subtotal	**$ 1,392.44**
Taxes	**$ 125.23**
Shipping	$ 19.00
Setup and/or installation of laptop (estimated)	$ 413.00
Total Investment	**$ 1,949.67**
Deposit	**$ 974.83**

- ✓ ***This proposal is valid for 15 days from the date that appears on the first page.***
- ✓ *To initiate action on this proposal, 50% of the payment is requested in advance, with the balance due upon completion. (Alternative payment options may be available to those that qualify.)*

Additional notes:

Microsoft Office can be added if needed.

1. A perpetual license for Office 2021 is $255.00
2. Office 365 which is subscription based, $13.13/month for the apps (including Word, Excel, Outlook, OneDrive).

Please advise if you would like to add one of these options.

☐ Mailing Deposit ☐ Dropping off Deposit

When you are ready to move forward, please sign and email, or fax a copy back to 636-464-3700 and once we have an initial deposit, we can start ordering the equipment.

_____ _____

Company Representative Today's Date