

CITY OF BEL-NOR
8416 Natural Bridge Road, Bel-Nor, MO 63121
MINUTES OF THE WORKING SESSION
May 14, 2025, 5:30 pm

The Board of Aldermen of the City of Bel-Nor met in a working session pursuant to law at 8416 Natural Bridge Road, Bel-Nor, Mo., 63121 at 5:30 p.m. May 14, 2025. The Board members present at roll call were Alderman Ryan Brockschmitt, Alderman Mike Capstick, Alderman Evelyn Days, and Alderman Terri Durand, and Mayor Anna Vogel.

Mayor Vogel started the meeting to confirm that everyone has their city email up and running, access to iworq, and the sharepoint site. Still some issues to resolve, Vogel is reaching out to the proper people to get this resolved.

Upcoming Ordinances and Resolutions:

Iworq: no questions on the updated contract and plan to do a second reading at the next Board meeting. After this, training will be set-up and all Board members will be trained. Vogel will work on getting online applications and credit card processing set-up.

Invasive Species amendment: Vogel will be meeting with the code enforcement manager, the Forestry Department and Aaron Floden (MoBot) to review the amendment for easement plantings and invasive species that was passed earlier this year. Updates will be given to the board if they have any recommendations.

TDD ballot item: Beyond Housing is asking for \$1000 to help fund their efforts to get the TDD initiative on the ballot. Vogel went through the proposed sales tax on all retail sales proposed for the district to fund road repair and construction in Bel-Nor. The Board is ready for a first reading at the next board meeting.

Large storage/moving containers: The current dumpster permit lists large mobile storage containers, but the ordinance does not mention this. It will need to be added. The Board had no questions and will work to get this added to the ordinance for upcoming Board meetings.

Alderman's Roles & Responsibilities:

Days currently works on Block grants, Neighborhood watch, indirectly the school district

Durand currently works on organizing the neighborhood garage sales, 4th of July picnic, Pride of the City signs, and working on getting a cleaning contract for the office and getting the final police vehicle sold.

It was decided that going forward that the following Board members will be taking the following responsibilities:

- Residential rentals, Occupancy permits: Mike Capstick
- Vacant property: Ryan Brockschmitt
- Business License: Anna Vogel
- Building Permits: TBD

- There was a discussion that alderperson's responsibilities need to be documented in this process. There were questions about roofing, fences, etc that the Board needs to understand how to intervene and what needs to be documented, who needs to be alerted, etc.
- Trash review: Terri Durand
- Street lights: Terri Durand, Evelyn Day
- Public Safety: Evelyn (tree stumps, sidewalks, police officers)
 - This includes tree companies on call for tree removals
 - Working with St. John police and Neighborhood Watch
 - Snow removal
 - Calling in any other emergency services: flooding, clean-up, etc
- Code Enforcement: Mike Capstick
 - discussion about how to communicate, what is the process for the residents, it was agreed that this needed to be reviewed for efficiency and clarity


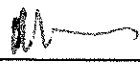


2025 Projects and Maintenance

- Clearview sign: The Board discussed if the sign should be repaired or should it remain and put up an additional sign that says the park closes at dusk and/or 9pm. It was determined that we should look into the cost of repair and put plexiglass on it. It was mentioned that the plexiglass could easily be scratched and this may not be worth it. We are reaching out to get a quote and the Board will make a decision.
- Employee Review: Days is working on getting a formal process together to implement employee reviews and raises. Vogel will get job descriptions together for all to review.
- Boiler: Days will be getting bids on this.
- Electric panel: Days will be getting bids on this.
- Street signs: all agree that we need this, but currently tabling until later this year
- Record retention: Vogel to reach out to Stephanie Karr to finalize quote and date for this to get completed.

Motion to adjourn by Days, seconded by Brockschmitt, meeting adjourned at 7:14 pm

Minutes prepared by Anna Vogel, Mayor.

Meeting Minutes Approved by Board of Alderman on May 19, 2025

RB <u></u>	MC <u></u>
ED <u></u>	TD <u></u>